



Now Hiring: 911 Dispatcher

Department: Ripley County Communications

Location: Versailles, IN

Schedule: Full-time – rotating shifts, nights, weekends, and holidays required

Pay: Competitive pay and shift margins beginning early 2026; current pay based on experience and qualifications. Includes full benefits package.

About the Position:

Ripley County Communications is seeking dedicated and professional individuals to join our team as a 911 Dispatcher. Dispatchers are the vital link between the public and emergency services, responsible for answering emergency and non-emergency calls, dispatching law enforcement, fire, and EMS units, and ensuring the safety of responders and the community.

Key Responsibilities:

- Receive and process emergency and non-emergency calls for service.
- Dispatch appropriate law enforcement, fire, and EMS units using Spillman CAD and radio systems.
- Maintain accurate and timely records of calls, unit status, and incidents.
- Provide pre-arrival instructions and support to callers in crisis.
- Operate NCIC/IDACS systems to check records and relay critical information.
- Work effectively under pressure and maintain composure during stressful situations.
- Communicate clearly, professionally, and courteously with the public and emergency personnel.

Qualifications:

- Must be at least 18 years old and possess a high school diploma or GED
- Possession of a valid driver's license and demonstrated safe driving record.
- Strong communication and multitasking skills.
- Working knowledge of standard English grammar, spelling, and punctuation and ability to prepare correspondence and detailed reports.
- Ability to remain calm and make sound decisions in high-stress situations.
- Computer proficiency and ability to learn dispatching software and systems.
- Willingness to work various shifts, including nights, weekends, and holidays.



- Ability to regularly work evenings or weekends and occasionally work extended or irregular hours and travel out of town for training, sometimes overnight. Ability to occasionally respond to emergencies on a 24-hour basis.
- Must pass a background check, drug screening.

Preferred:

- Previous experience in dispatching, public safety, or customer service.
- Familiarity with Spillman, IDACS, or related systems.
- APCO EMD/PST1/APCO EFD/APCO ELD/IDACS certifications (or ability to obtain within six months).

Why Join Our Team:

- Competitive pay and shift margins beginning in early 2026.
- Opportunities for advancement and specialized training.
- Serve your community and make a real difference every day.
- Supportive, team-oriented work environment.

How to Apply:

Submit your application and résumé to 911director@ripleycounty.in.gov Applications will be accepted until position filled.