

Job Description for Ripley County Building Inspector

- Answering telephone:
- Giving basic, accurate building code information.
- Issuing Improvement Location permits.
- Issuing Building permits.
- Filing and maintaining building plans.
- Make field inspections.
- Scheduling inspections.
- When addressing all the patrons of the Office, (whether in person or on the phone) it shall be done in a. All information given, being verbal or written shall be accurate and uniform in nature.

FILED
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Angie Carl
AUDITOR RIPLEY COUNTY